**Ohio AHEAD Board Meeting Minutes**

February 1, 2018

9am-10am

Carey/Mallorie/Alex/Tom/Jenn/Tammy/Amanda/Kris/Mike/Michelle

Adam/Meghann – not able to attend due to illness

Updates and Reports:

President’s Update: Carey sent out the call for nominations for the Secretary and Treasurer positions. She will keep the Board updated in terms of interest. Secretary would start in April 2018. Treasurer would start in July 2018.

Conference Co-Chair Update: ADA Café will be on March 28 from 2:00-3:30. Please send discussion topics to Kris ASAP. Leigh Song from University of Toldeo is our speaker for our second webinar and would like to present on March 15. Kris will ask if she can move back to March 8. If not, will stick with March 15 date. May be helpful to advertise both webinars in terms of a membership benefit. Kris will be working with Conference Committee to develop the theme for this year’s conference.

 Membership Chair Update: N/A

Communication Chair Update: Alex discussed how to handle requests for outside resources to be included on the website. Communications Committee will discuss and develop a recommendation in terms of a schedule to review these requests.

Treasurer’s Update: Adam is ill. Please see item under “bank account” below.

Discussion Items:

* Bank accounts – Please review Adam’s attachment sent via email this morning. Send feedback to Adam.
* Business structure updates – In-progress. Amanda will provide updates soon.
* Theme discussion - Notes from the retreat were: something to do with underprepared students, the evolution of access, meeting students where they are – this morphed into an overall idea of meeting everyone where they are at. Carey led the group in a discussion in terms of possible theme. Group likes this theme idea. Kris will also brainstorm with the Conference Committee for ideas.
* Regional meetings – Michelle is working with Kathleen at Stark State to organize a regional meeting for the NE region.

**Next call: Thursday, March 1, 2018 from 9-10am**

**Call for agenda items: please send to Carey no later than 5pm on Monday, February 29, 2018**