Ohio AHEAD Board Conference Call

January 5, 2017

Present: Brenda, Jenn, Adam, Karen, Kurt, Amanda, Michael

**ADA Cafe Webinar**

Originally scheduled for March 22 but AHEAD has a conflict. New date: March 8, 2017. Jenn asked Board to make sure it doesn’t conflict with anything significant but the date sounds good.

Brenda will include the date in Membership mailing. Kurt will add a paragraph to website.

Board Members should confirm their availability by January 6 to Jenn.

Suggested topics:

How to determine the essential functions of a course

Attendance policy

Medical withdrawals

Returning to campus after suspension

Reduced distraction testing vs individual testing rooms—determining need and how to accommodate with limited space

Accessibility survey of campus

**Election (Jenn)**

Karen and Adam to stay on until 2018 to keep cycle on course

**Conference (Amanda)**

Sent e-mail to Miami University to start working on details for 2017 conference. Will include info on U of Miami AT conference.

Asked Dori to send details about 2018 at Terra

Evaluations for 2016 are in progress

Kent State at Stark needs to send the 2016 conference bill to Adam. Amanda will follow-up.

Amanda will send 2016 conference attendees list to Amanda to share with vendors

Need to start thinking of themes for 2017 fall conference

Start generating people/ideas for 2017 keynote: Stephen Smith, Lisa Meeks, Amanda Kraus, Kelly Hermann, Tom Thompson, surveying campus accessibility, Sara Soper (Ability Center/Lucas County, Ohio)

Travel costs may be more this year as Miami University is about 45 minutes from Cincinnati and Dayton airports—may involve renting a car versus Board providing transportation

Amanda asked if the Conference Committee should decide theme/keynote speaker. How do we include Conference Committee? Decided the Board would generate some themes/ideas and present to Conference Committee for opinions.

Hope to have conference theme selected at February Board conference call.

**Membership (Brenda)**

Membership renewal will go out soon with information about upcoming events (ADA Café and Fall Conference).

Adam and Brenda worked on Membership Form—consolidated to one form. Everyone will do an Individual Membership form.

Person responsible for payment will submit an Institutional Payment form with names listed.

Brenda is working on updated language regarding membership for website.

**Membership Survey (Jenn)**

Jenn will draft some survey ideas and Board will finalize in February.

Submitted by

Karen Saracusa, Secretary

With assistance from Amanda Weyant